

## Volunteer Role Description

<b>Roles:</b>	We're looking for a few volunteers to be part of a fundraising team
<b>Where:</b>	Flexible – could be from home, or the Embracing Age office in East Twickenham
<b>When:</b>	The roles are flexible and you can give as much or as little time as you want, either for one-off events throughout the year or a few regular hours to help with on-going tasks
<b>Why:</b>	Embracing Age offers valuable befriending and support to some of the most vulnerable older people in our community and we need funds to ensure that the work is sustainable.
<b>What do the roles involve:</b>	We are looking for volunteers to be involved in one or more of these activities: Organising fund raising initiatives with a team of other volunteers Developing new fundraising ideas Helping at fundraising events Help researching and writing funding bids
<b>Attributes / skills needed:</b>	Good communication skills Initiative Ability to work in a team Bid writing experience (for those volunteering in this activity)
<b>What's in it for you?</b>	The opportunity to meet new people and work as part of a dedicated team. The satisfaction of knowing that you are making a big difference in a small charity that works with some of the oldest and most isolated people in your community. Valuable volunteering experience that you can add to your CV. Pre- agreed out of pocket travel expenses.
<b>What you can expect from us:</b>	Induction before the role starts. Ongoing support from Embracing Age staff Appropriate materials and guidance to support your role.
<b>Contact:</b>	For further information contact Tina English Phone: 07735 332584 Email: <a href="mailto:tina@embracingage.org.uk">tina@embracingage.org.uk</a> <a href="http://www.embracingage.org.uk">www.embracingage.org.uk</a>